



# BUILDING AND SAFETY DEPARTMENT

Form: B-002

Phone: (310) 605-5509 [www.comptoncity.org](http://www.comptoncity.org)

## Building Permit Application

Permit number:

District: #

Job Address:

Unit #

Date:

APN: #

Agent  Contractor  Owner-Builder

Applicant/Designer/Contact Person

CA Lic No.:

Lic. Class:

City Lic No.:

Name:

Company Name:

Address:

Address:

City/State/Zip:

City/State/Zip:

Phone No.:

Phone No:

Email Address:

Workers' Compensation:

Valuation of Work: \$ \_\_\_\_\_ Sq. Ft.: \_\_\_\_\_

### Detailed Description of Work:

#### 104.3 Application for Permit.

Identify and describe the work to be covered by the permit for which application is made.

#### 14.3.1 Construction Documents.

Construction documents, Engineering Calculations, diagrams, and other data shall be submitted in one set per application for a permit. The construction documents, computations, and specifications shall be prepared by, a registered design professional. Construction documents shall be drawn to scale with clarity to identify that the intended work to be performed is in accordance with the Code: California - 2025 TRIENNIAL EDITION OF TITLE 24.

### Add a check Mark to all options that apply

Residential

Commerical

Industrial

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> New Construction                               | <input type="checkbox"/> Bathroom Remodel    | <input type="checkbox"/> Restore Garage Back to it's original use | <input type="checkbox"/> Re-roof (title 24 Compliance )       |
| <input type="checkbox"/> Addition                                       | <input type="checkbox"/> Windows Replacement | <input type="checkbox"/> Demolish non-permitted structures        | <input type="checkbox"/> Certificate of Occupancy (No Work)   |
| <input type="checkbox"/> Kitchen Remodel                                | <input type="checkbox"/> PV Solar Panels     | <input type="checkbox"/> Sprinkler System Installation            | <input type="checkbox"/> Lead and Asbestos abatement/ removal |
| <input type="checkbox"/> Legalization of Work                           | <input type="checkbox"/> Addition & Remodel  | <input type="checkbox"/> Restore Structure Back to original use   | <input type="checkbox"/>                                      |
| <input type="checkbox"/> Grading Permit                                 | <input type="checkbox"/> ADU / Jr ADU        | <input type="checkbox"/> Tenant Improvement (e) Building          | <input type="checkbox"/>                                      |
| <input type="checkbox"/> Other, In detail describe scope of work: _____ |  |   |   |

\*\*\*PLEASE VERIFY ALL INFORMATION BEFORE ISSUANCE\*\*\*

### Office Use Only

Required Agencies: School District:  Sanitation District:  S.C.A.Q.M.D:  SCE

Approved:  Denied:  Fire Department :  Water & Refuse:  Health Department:  Public Works:

Plans Required: (1) set  Trash arrangement Required  License Contractor Required

\*\*\*ALL INSPECTIONS TO BE SCHEDULED FROM THE ONLINE PORTAL USING THE CITY OF COMPTON BUSINESS LICENSE USER NAME AND PASSWORD\*\*\*

**Mechanical, Electrical & Plumbing on the back of this application**

01-05-2026

**ELECTRICAL : Add number of items that apply to your Project**

	Number		Number		Number		Number
Receptacles:		Cooking Appliances:		Service Panels & Sub Panels:		Motors:	
Fixtures:		Smoke Detectors & CM:		Amps:		HP:	
GFCI:		Signs:		Transformers:			
AFCI:		Temporary Power Pole:		KW:			
Exhaust Fans:		Miscellaneous:					
Dryers:		Other:					
Disposals:		Describe Other:					

**MECHANICAL: Add number of items that apply to your project**

	Number	Number	
Furnaces less than 100,000 btus			
Furnaces over than 100,000 btus			
Boiler/Compressors less than 100,000 btus			
Boiler/Compressors over than 100,000 btus			
Commercial kitchen hoods			CFM _____
Ventilation Systems			CFM _____
Additional vents-ducts-etc to existing system			
Misc Repairs			

**PLUMBING: Add number of items that apply to your project**

	Number		Number	
Plumbing fixture traps			Back flow devices	
Plumbing devices			Rain water system	
Gas system outlets			Other:	
Water heater			Other:	
New sewer installation			Other:	
Water system			Other:	
Misc repairs			Other:	
Grease interceptors			Other:	

**\*\*\*PLEASE VERIFY ALL INFORMATION BEFORE ISSUANCE\*\*\***

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**BUILDING AND SAFETY DEPARTMENT**Phone (310) 605-5509 [www.comptoncity.org](http://www.comptoncity.org)**BUILDING AND SAFETY DEPARTMENT**

December 16, 2020

TO: BUILDING PERMIT TECHNICIANS  
FROM: VICTOR OROZCO, CHIEF BUILDING OFFICIAL  
SUBJECT: PLAN REVIEW INTAKE FOR RE-CHECK

All projects that are re-submitted for plan review should be verified to ensure the following items are completed:

- 1) Original set (may have red marks)
- 2) One (1) revised set of plans that must include the following:
  - a. Fire Department (if requested)
  - b. Water Department (if requested)
  - c. Environmental LA County (if requested)
  - d. Planning Division re-stamp
- 3) Provide a written response to all plan review comments
- 4) Plans must be properly arranged and bundled in two separate sets
- 5) Incomplete packages will not be accepted without my approval

I noticed that several applicants do not properly re-submit and explain their responses. This process should remedy this issue.

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A handwritten signature in black ink, appearing to read "Victor Orozco", written over a horizontal line.

VICTOR OROZCO  
CHIEF BUILDING OFFICIAL

## **BUILDING AND SAFETY DEPARTMENT**

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### **BUILDING AND SAFETY**

### **PLAN REVIEW PROCESS**

In order to reduce and prevent waste in the amount of paper used when submitting/storage of plans to Building and Safety will implement the following change effective 12/30/2020:

**All** plan reviews submitted to Building and Safety will require one (1) complete set of drawings (24x36 min.) along with supporting documentation. Exception: Residential PV systems (11x17)

Please be advised: Once the permit is issued, the applicant must scan the approved plans and either:

Upload the file to their CitizenServe account, or

Provide a memory device so that staff can upload the approved plans to the project file at our office.

A permit hold will remain in place until this requirement has been completed.

- 1) File name must match job site address and/or building permit number. 50M Max. File size
- 2) PDF format landscape, minimum D (24x36 min) size sheet. Exception: Residential PV systems (11x17) or as indicated by the Plan Checker.
- 3) It is recommended for the applicant to upload to the building application using the City's portal. [www.comptoncity.org](http://www.comptoncity.org).
- 4) Plans must be legible, conversions from pictures may not be accepted.

**Victor Orozco**  
**Chief Building Official**

Eff. 12/30/20